

CICS Governing Board Draft Minutes 9/25/2025

CICS Governing Board Draft Minutes  
September 25, 2025  
Story County Administration Building

**Board Members Present:** John Cochrane, John Derryberry, Andrea Dickerson, Bill Dodds, Lisa Heddens, Richard Lukensmeyer, Gary Rayhons, Dawn Rudolph, Deb Schildroth, Julie Smith, Jenni Stevenson, Brandon Talma. **Members Absent:** Dennis Quinn, Christine Timmerman. **Leadership Team Present:** Meghan Freie, Betsy Stursma.

**Motion to approve the September 25, 2025 agenda. Motion by Rayhons, second by Schildroth. All ayes, motion carried.**

**Motion to approve the August 28, 2025 minutes. Motion by Rudolph, second by Rayhons. All ayes, motion carried.**

Deb Schildroth introduced herself to the Board. Schildroth is the Director of Heartland of Story County, which serves people 60 years and over. She was previously with CICS when it was first formed.

**Meghan Freie, COO stated a Vice-Chair and 2 nd Vice-Chair need to be appointed. Motion to nominate Schildroth for Vice-Chair by Dodds, second by Dickerson. All ayes, motion carried. Motion by Dodds, second by Stevenson for Dodds as 2 nd Vice-Chair. All ayes, motion carried.**

Freie stated that any Board member can request a printed copy of the Governing Board Handbook, which was sent out late last week. There were no questions regarding the handbook at this time.

**Freie stated that the Board will need to ratify appointees to each of the three DAP Advisory Councils.** These were approved by the Chair, and the Board now needs to approve as a whole. HHS has cleared all of the appointees for Districts 2, 3 and 6. **Motion to ratify Districts 2, 3, and 6 Advisory Council appointees by Derryberry, second by Schildroth. All ayes, motion carried.** Rayhons and Lukensmeyer abstained. Smith joined the meeting at this time.

**Freie presented HHS Contract Amendment 4 and the Imagine the Possibilities contract.** The HHS contract amendment is for IPS program sustainability funding with Imagine the Possibilities. The state has provided funding to CICS to administer to Imagine the Possibilities on a draw-down basis for their IPS program and this funding will be available through December of 2025. **Motion to approve the Imagine the Possibilities contract by Dodds, second by Stevenson. All ayes, motion carried on roll call vote.**

**Betsy Stursma, CFO presented the DAP claims for Districts 2, 3, and 6 for September 3 and 16, 2025. Motion to approve DAP claims for Districts 2, 3 and 6 for September 3 and 16, 2025 by Schildroth, second by Lukensmeyer. All ayes, motion carried on roll call vote.** Cochran joined the meeting at this time. Stursma presented the DAP August Expenditure Report for Districts 2, 3, and 6.

**Stursma presented the MHDS Fiscal Agent Amendment with Story County.** This agreement ends December 31, 2025 and the amendment proposed by Story County to CICS is to lower the monthly payment to Story County for the months of October through December 2025 from \$1,200 to \$600 per month due to the limited number of claims being processed by Story County at this time. **Motion to approve the MHDS Fiscal Agent Amendment with Story County by Rayhons, second by Schildroth. All ayes, motion carried on roll call vote.** Heddens abstained.

**Stursma presented the MHDS claims for September 2 and 16, 2025. Motion to approve the MHDS claims for September 2 and 16, 2025 by Dodds, second by Smith. All ayes, motion carried on roll call vote.** Stursma presented the MHDS August Expenditure Report. At this time CICS is just under 50% of the closeout budget, with the majority of the closeout claims already received and paid.

**Stursma updated the Board on the MHDS Region contract closeout and gave the Board a financial update for the MHDS Region.** The FY25 audit is scheduled for mid-October. It is expected that there will be a chunk of money going back to HHS once all claims are paid out. Any claims that come in after the closeout will go back to individual counties for payout.

**Stursma stated the MHDS CSS Region contract closeout has been completed and Stursma will be submitting an invoice to CSS.**

**Discussion was held regarding the dates of the November and December meetings. November 20 and December 18 will be the new meeting dates. Next Meeting will be October 23, 2025 at the Story County Administration Building, Nevada, IA. Motion to adjourn by Derryberry, second by Rayhons. All ayes, meeting adjourned.**

Lisa Hill, Recording Secretary  
Lisa Heddens, Board Chair

**DAP Sept. 3, 2025 Claims**

Chickasaw County Auditor, Srvs .....	1.00
First Resources Corporation, System Building Non-Crisis .....	58665.11
Franklin County Auditor, Acctg, Audit, Clerical Serv .....	1066.98
Franklin County Auditor, Information Technology .....	2965.50
Franklin County Auditor, Salaries of Reg Emp .....	148058.60
Heartland Business Systems LLC, Srvs .....	3277.64
Lakes Lifeskills LLC, Care/Keep .....	5033.00

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Franklin Co BOS Minutes 9/29/25

**PROCEEDINGS OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS September 22nd 2025**

A recording of the meeting can be found at [www.youtube.com/FranklinCountyBoardofSuperviso/strea](http://www.youtube.com/FranklinCountyBoardofSuperviso/strea)ms The Board of Supervisors met at 8:30AM on Monday, September 29th, 2025, at the Franklin County Courthouse for a regular session with Board members Lukensmeyer, McVicker, and Vanness present.

Motion by Lukensmeyer, seconded by McVicker to approve the agenda with a change to the last new business item to read "Consider for Approval - Drainage Minutes from 9/22/2025". All ayes. Motion carried.

Motion by McVicker, seconded by Lukensmeyer to approve the regular minutes from 9/22/2025. All ayes. Motion carried.

Public Comment & Board Committee Updates: Lukensmeyer attended Board of Health and CICS Governing Board. McVicker attended Northeast Iowa Workforce Development Finance Committee & Central Iowa Juvenile Detention.

Jay Waddingham, Secondary Roads Engineer, met with the Supervisors to provide them an update on his department.

Tom Birdsell & Joe Vens met with the Supervisors to present information on the 2025 ICAP Liability Insurance renewal.

Rebekah Ault from Franklin General Hospital met with the Supervisors to review the proposed Asset Sale & Purchase Agreement & Community Health Agreement for Public Health & Home Care.

The Supervisors held discussion regarding the contract for the County Courthouse Roof project. After the discussion, motion by McVicker, seconded by Lukensmeyer to approve a resolution Rescinding Award Contract to Welter Construction. The resolution reads in full:

**RESOLUTION 2025-59**  
**RESOLUTION RESCINDING AWARDING CONTRACT TO WELTER CONSTRUCTION**

WHEREAS on September 2nd, 2025, the Board awarded the contract for the County Courthouse Roof project to Welter Construction, LLC of Elk River, Minnesota who was the lowest responsive, responsible bidder; and WHEREAS, pursuant to bid documents, Welter was required to provide a signed contract and bond within ten (10) days of awarding the contract; and WHEREAS Welter Construction LLC has not provided the required contract and bonds for the Board's approval for the County Courthouse Roof project; and WHEREAS Resolution No. 2025-53 should be repealed and the award of contract to Welter Construction, LLC rescinded. BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY, STATE OF IOWA: Section 1: That Resolution No 2025-53 is hereby repealed. Section 2: That the award of the contract to Welter Construction, LLC of Elk River, Minnesota in the amount of \$88,500 in Resolution No. 2025-53 is hereby rescinded, nullified, and of no force and effect. Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

Motion by Lukensmeyer, seconded by McVicker to approve a resolution Making Award of Construction Contract for the County Courthouse Roof. The resolution reads in full:

**RESOLUTION 2025-60**  
**RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE COUNTY COURTHOUSE ROOF BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF FRANKLIN COUNTY, STATE OF IOWA:**

Section 1: That, following repeal of Resolution 2025-53 regarding award of contract for the County Courthouse roof on September 29th, 2025, the following bid for the construction of certain public improvements described in general as the County Courthouse Roof, described in the plans and specifications heretofore adopted by this Board on September 2nd, 2025, be and is hereby accepted the same being the lowest responsive, responsible bid received for such work, as follows:

Contractor: All Iowa Roofing of Des Moines, Iowa  
Amount of Bid: \$140,000.00  
Portion of Project: All Construction work

Section 2: That the Chairperson and Auditor are hereby directed to execute the contract with the contractor for the construction of the public improvements, such contract not to be binding on the County until approved by this Board.

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Laurie D Lenertz, Reimb.....	43.31
N Central Bldg Sup, Sup .....	248.68
Northeast IA Community Action, Srvs.....	1056.51
Optimae LifeServices Inc, On-Going Rent Subsidy.....	470.00
RingCentral, Inc, Telephone Service .....	879.70
Angela R Rodamaker, Reimb.....	445.90
Trilix Marketing Group Inc, Srvs.....	600.00
USPS, Pstg.....	78.00
Waverly Utilities, Telephone Service.....	104.95
Woolstock Mutual Telephone Assn, Telephone Service .....	55.00
<b>Grand Total.....</b>	<b>223049.88</b>

**DAP Sept. 16, 2025 Claims**

Ames Tribune, Srvs.....	294.40
Arc of Marshall County, System Building Non-Crisis.....	705.37
Barker Financial LLC, Buildings-Rental.....	312.50
Benton County Transportation, Other Transp .....	776.76
Central Services 2-5-12 Inc, Buildings-Rental.....	500.00
Jessica Crawford, Reimb.....	1039.50
Brenda L Dally, Reimb .....	254.80
Kasarah H Dillon, Emp Mileage & Other Expen .....	60.20
Duncan Heights, Care/Keep .....	188.37
Elderbridge, Support.....	500.00
First Resources Corporation, On-Going Rent Subsidy.....	400.00
Franklin County Auditor, Acctg,Audit,Clerical Serv .....	1329.83
Franklin Co CRC, Buildings-Rental .....	509.46
Meghan Freie, Mileage.....	1201.24
Heart of Iowa Comm Coop, Telephone Service .....	125.14
Carrie A Hisler, Reimb .....	1002.40
Iowa County Transportation, Other Transp .....	2384.20
LetterWerks Sign City LLC, Custodial Supplies .....	1300.00
Joshua Mackey, On-Going Rent Subsidy.....	604.00
Mediacom, Telephone Service .....	119.99
Northeast IA Community Action, Srvs.....	183.61
Northeast IA Agency on Aging, Buildings-Rental.....	190.00
Optimae LifeServices Inc, On-Going Rent Subsidy.....	3755.85
Optimae LifeServices Inc, Rent Payments .....	200.00
Pathways Behavioral Services, Buildings-Rental.....	100.00
Prairie Ridge Healthcare Attn:Buildings, Rental .....	300.00
Danielle J Reetz, Reimb .....	424.20
Region 6 Planning Commission, Other Transp .....	852.55
REM Iowa Community Srvs, On-Going Rent Subsidy.....	350.00
Router12 Networks, Srvs.....	90.00
Jennifer Sheehan, Emp Mileage & Other Expen.....	620.20
Lisa A Soder, Emp Mileage & Other Expen.....	380.80
Southern IA Mental Health Ctr, Buildings-Rental.....	300.00
Kelsey M Stortz, Reimb .....	469.35
Story County Auditor, Buildings-Rental.....	345.00
T&M Services, Srvs.....	2359.30
US Cellular, Srvs .....	958.11
USPS, Pstg.....	78.00
Robert Van Horn, On-Going Rent Subsidy .....	425.00
Starla Varrelman, Emp Mileage & Other Expen .....	84.00
Visa, Srvs .....	670.07
Visa, Trng/Sup .....	578.89
Visual Edge IT, Maint.....	200.81
West Union IHA Westwood Park A, On-Going Rent Subsidy.....	228.00
Jarica R White, Emp Mileage & Other Expen.....	2885.40
<b>Grand Total.....</b>	<b>30637.30</b>

**MHDS September Claims**

Alliant, Util.....	300.38
Carr Law Firm, Serv .....	2695.29
Cntrl IA Det., Srv .....	488.25
Comm/Fmly Res., Serv .....	10574.30
Daniel Pharmacy, Meds.....	419.74
Elevate Housing Foundation, Srv .....	15267.00
Franklin Co, Serv.....	272.73
Kadel Medcl Srv, Srv .....	1778.40
The Law Shop Iowa, Srv .....	450.00
Marion Co Shrf, Serv .....	718.61
Medicap Pharmacy, Medicines .....	81.42
Moore, McKibben, Goodman & Lor, Serv.....	497.80
Norse Ventures, Srv .....	1268.94
North Ia Voc Ctr, Serv.....	6205.41
Optimae LifeSrvs, Serv .....	9167.67
Prairie Rdge, Serv .....	4609.86
Sigmeth Roberts Law, Serv .....	1078.50
Betsy Stursma, Mlg/Exp .....	309.45
Treas. State/Ia, Serv .....	13119.01

DRCV502259

**IN THE IOWA DISTRICT COURT FOR FRANKLIN COUNTY**  
Nelsi Sarahi Vasquez Oliva , Petitioner  
vs. Gerson Adoni Zambrano Sanchez , Respondent  
DRCV502259 Original Notice by Publication

**Information for Respondent, Gerson Adoni Zambrano Sanchez :** You are notified that Nelsi Sarahi Vasquez Oliva , the Petitioner, has filed a custody and visitation lawsuit concerning your child E.E.Z.V., naming you as Respondent. The contact information of the attorney for the Petitioner in this case is: Nathan Dallon, Hatch & Dallon, LLC, 1910 S 72 nd Street Suite 305, Omaha, NE 68124. That attorney's e-mail is: Ndallon @hatchdallon.com . His telephone number is: (402) 922-6010 and fax number is: (402) 922-6010.

**Instructions to Gerson Adoni Zambrano Sanchez :** You must file an Answer or a Motion with the Clerk of Court for Franklin County, 12 1st Avenue NW Ste. 203 Hampton, IA 50441, within 20 days after the final publication of this legal notice. If you do not respond, the court may enter a judgment against you giving Petitioner what she asked for in the Petition. You must register to eFile through the Iowa Judicial Branch website at <https://www.iowacourts.state.ia.us/Efile/> and obtain a log in and password to file and view documents in your case and to receive service and notices from the court. For general rules and information on electronic filing, refer to the Iowa Court Rules Chapter 16, Iowa Rules of Electronic Procedure, available on the Iowa Judicial Branch website. For court rules on the Personal Privacy Protection in court filings, refer to Division VI of the Iowa Court Rules, Chapter 16.

**Important Notice to Gerson Adoni Zambrano Sanchez :** You should talk to an attorney at once to protect your interests. · If you choose not to have an attorney represent you in this matter, go to the Iowa Judicial Branch website for self-represented litigant information and family law forms. If you need assistance to participate in court due to a disability, call the disability coordinator Bill Watson 515-576-6336 (information at <http://www.iowacourts.gov>). Persons who are hearing or speech impaired may call Relay Iowa TTY (1-800-735-2942). Disability coordinators cannot provide legal advice.

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Public Hearing: Pay Loan Agreement

**NOTICE OF PROPOSED ACTION TO INSTITUTE PROCEEDINGS TO ENTER INTO A LOAN AGREEMENT AND TO BORROW MONEY THERE- UNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$165,000 (GENERAL OBLIGATION)**

The City Council of the City of Sheffield, Iowa, will meet on October 13, 2025, at the Sheffield Council Chambers, Sheffield, Iowa, at 6:00 o'clock p.m., for the purpose of instituting proceedings and taking action on a proposal to enter into a loan agreement (the "Loan Agreement") and to borrow money thereunder in a principal amount not to exceed \$165,000 for the purpose of paying the cost, to that extent, of acquiring a payloador for use in the maintenance of municipal streets.

The Loan Agreement is proposed to be entered into pursuant to authority contained in Section 384.24A of the Code of Iowa and will constitute a general obligation of the City.

It is estimated the annual increase in property taxes on a residential property with an actual valuation of one hundred thousand dollars resulting from the City entering into the Loan Agreement will be \$6.60, however the City Council may determine for any fiscal year while the Loan Agreement is outstanding to budget other available revenues to the payment of some or all of the debt service coming due thereunder.

At that time and place, oral or written objections may be filed or made to the proposal to enter into the Loan Agreement. After receiving objections, the City may determine to enter into the Loan Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Sheffield, Iowa.  
Ashley Francis City Clerk

POSTING CERTIFICATE:  
STATE OF IOWA FRANKLIN COUNTY CITY OF SHEFFIELD  
SS:  
I, the undersigned, City Clerk of the City of Sheffield, do hereby certify that pursuant to the resolution of the City Council fixing a date of meeting at which it is proposed to take action to enter into a certain loan agreement, the notice was posted on the date hereof in the three places designated for such purpose.

Published in the Hampton Chronicle on October 1, 2025

Jon Rieman Estate

**THE IOWA DISTRICT COURT FOR Franklin CountyIN THE MATTER OF THE ESTATE OF  
Jon William Rieman, Deceased  
CASE NO. ESPR502057  
NOTICE OF APPOINTMENT OF ADMINISTRATOR AND NOTICE TO CREDITORS**

To All Persons Interested in the Estate of Jon William Rieman, Deceased, who died on or about August 14, 2025:  
You are hereby notified that on September 17, 2025, the undersigned was appointed administrator of the estate.  
Notice is hereby given that all persons indebted to the estate are requested to make immediate payment to the undersigned, and creditors having claims against the estate shall file them with the clerk of the above-named district court, as provided by law, duly authenticated, for allowance, and unless so filed by the later to occur of four months from the date of the second publication of this notice or one month from the date of the mailing of this notice (unless otherwise allowed or paid) a claim is thereafter forever barred.  
Dated on September 18, 2025.

Mary Peterson  
1500 Sunset Drive  
Webster City, IA 50595  
Administrator of the Estate

G. A. Cady III, ICIS#: AT0001386  
Attorney for the Administrator  
Cady & Rosenberg Law Firm, P.L.C.  
9 First Street SW  
PO Box 456  
Hampton, IA 50441

Published in the Hampton Chronicle on September 24, October 1, 2025

Notice: Public Test 2025 City-School Election

**PUBLIC NOTICE:**  
The Franklin County Commissioner of Elections, Katy A Flint, has scheduled October 9 th , 2025, at 9:00AM as the starting time for the Public Testing of voting equipment to be used in the upcoming City-School Election on November 4 th , 2025. The testing will be conducted at the Franklin County Law Enforcement Center in the Multi-Media room. Please use the Northwest doors to enter. This test is open to the public. If you have questions, please contact the Auditor's Office at 641-456-5622 or email at [auditor@co.franklin.ia.us](mailto:auditor@co.franklin.ia.us) .

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Coulter Council Special Minutes 9.20.25

**City of Coulter**  
Unapproved Minutes of September 20, 2025 Special Council Meeting  
City of Coulter Special Council Meeting at Coulter City Hall called to order at 9:16am on September 20, 2025 by Mayor Myron Lawler. Council members present: Lon Allan, Cheryl Engels, Alan Larsen, Dennis Sandin and Ann Schulz. No public present for previously discussed and advertised tour of City facilities. After brief discussion, Council left City Hall and proceeded to tour the following City buildings: City Shed, Well #2 Building, Water Circulation Building, Well #1 Building and Sewer Lift Station. Mayor Lawler gave a brief explanation of each facility's function along with accounting for improvements made in the past few years with grant money procured by the City. Special Meeting adjourned and members disbanded upon completion of tour of Lift Station.  
Myron Lawler, Mayor  
ATTEST:  
Jory Rapp, City Clerk

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Franklin Co Claims, 9/29/25

Publication List by Vendor/Description								
Agvantage FS Fuel .....	537.37	1	Giddings Signs Signs .....	100.00	1	Midland Power Util .....	14.33	1
Ahlers & Cooney PC Srvs .....	293.64	1	Got You Covered Wk Apprl .....	127.08	1	Midwest Wheel Rep/Parts.....	803.18	1
AireSpring File 1422 Srvs .....	525.35	1	Government Forms & Supplies Sup. ....	599.01	1	Murphys Htg & Plbg Srvs .....	171.60	2
City of Alexander Frm to Mkt.....	232.75	1	Robert Grant BOA .....	34.24	1	NACo Dues.....	450.00	1
Alliant Energy Util .....	256.61	3	Gordon Greimann BOA .....	27.80	1	Norsolv Systems Envr Services Srvs .....	389.45	1
Amazon Capital Services Sup .....	673.76	3	Grundy Co Memorial Hospital Srvs .....	964.00	2	ODP Business Solutions LLC Sup .....	117.78	1
Barco Municipal Products, Inc. Sup .....	495.89	1	Hampton Hardware Sup .....	80.93	2	City of Popejoy Frm to Mkt .....	158.19	1
Mary Barnhart Mileage .....	184.10	1	Hampton Vet Center Srvs .....	105.00	1	ProEdge Building Solutions Sup .....	59.23	1
Beeline & Blue Srvs.....	25.82	1	Hands Up Holdings Srvs .....	180.00	1	Quill Corp Sup .....	369.47	3
Brenda Boyington Mileage.....	33.60	1	City of Hansell Frm to Mkt.....	276.26	1	Reminder Printing Ads .....	511.90	1
Brents Ag & Auto Repair Rep/Parts .....	147.12	1	Hardn Co Sheriff Prisoners .....	25500.00	1	Rinker Materials Sup .....	41058.00	1
Bruening Rock Rock/Sand.....	319.89	1	Hawkeye West Pest Cntrl Srvs .....	232.00	3	Rockwell Coop Tele Internet .....	315.00	1
Heather A Bushbaum Mileage .....	133.00	1	Heartland Asphalt Srvs .....	1021.82	1	Marla Schipper Mileage .....	109.20	1
Campbell Supply Co Rep/Parts .....	59.92	1	Heartland Tire Equip .....	9405.12	1	Bruce Schlichting Well .....	275.00	1
Careficient Inc Software.....	1834.39	1	Henry M Adkins & Son Elect Sup.....	2124.23	1	Secure Shred Solutions Srvs .....	52.00	1
CDW Government Data Proc.....	4374.38	1	Natalie L Hilpipre Reimb .....	11.90	1	Jacob Showalter BOA Mtgs .....	31.30	1
CenturyLink Srvs.....	239.87	2	Holiday Inn Ed/Trng.....	501.76	1	Solutions Support .....	39954.86	1
Cintas Sup .....	155.72	1	ICAP Ins.....	2241.00	1	Streichers Sup .....	1200.98	3
Cintas First Aid Srv/Sup .....	156.28	2	ICAA Trng .....	370.00	1	Taylor Brothers Door Lock, LLC Sup .....	46.98	1
Coast to Coast Solutions Sup .....	274.34	1	Iowa DNR Permit.....	225.00	1	Dan Tilkes Reimb .....	93.17	1
Column Software PBC Srvs .....	1357.16	1	Iowa DOT Sup/Safety.....	841.00	1	Veldene Titus Srvs .....	108.00	1
Midwest Pipe Pipe .....	2988.00	1	IPI Sup .....	123.00	1	TMI Services Srvs .....	198.00	1
City of Coulter Frm to Mkt.....	366.47	1	ISCTA Dues/Trng .....	100.00	1	Tool Hub Equip .....	150.10	1
CTI Ready Mix Sup.....	784.00	1	John Deere Financial Rep/Parts.....	126.53	1	TR Court Reporters Srvs .....	46.80	1
Paul Currier Well .....	2000.00	1	Deb Jones Reimb .....	28.70	1	US Cellular Srvs .....	227.35	2
D&L Sanitation Srvs .....	305.50	7	Kahn Tile Supply LLC Sup .....	4433.16	1	Giles Varrelmann Srvs .....	37.00	1
Deano's Dust Control Srvs.....	1232.00	1	Karl Chevrolet Equip .....	45464.20	1	Verizon Srvs .....	898.19	3
Rick DeGroot BOA Mtgs .....	40.40	1	Koenen Lawn Care Srvs .....	717.91	3	Visual Edge IT Maint .....	124.29	3
Des Moines Stamp Stamp .....	152.45	1	Kathy Kroll-Oldenburger BOA Mtgs.....	37.60	1	Washington Co Sheriff's Office Trng .....	200.00	1
Ed Stivers Ford Inc Srvs.....	3476.10	1	City of Latimer Util .....	1890.09	1	Kya K Watson Reimb .....	41.30	1
Eldora Family Dentistry LLC Srvs.....	1132.00	1	Liberty Tire Recycling Recycling.....	4203.18	1	Mark & Jacqueline Whipple Rent.....	600.00	1
Franklin Co Sheriff's Office Srvs .....	92.00	2	Martin Marietta Road Stone.....	1638.78	1	Troy Wood Srvs .....	37.00	1
Franklin General Hospital Srvs.....	204.00	1	Virginia Meinberg Reimb .....	50.00	1	1STAYD Corporation Srvs.....	107.91	1
Franklin Grassland Seeds Inc Seed .....	39.46	1	Dave Meyer Well .....	196.68	1	Grand Total .....	219959.34	
Franklin REC Util .....	851.15	2	Microbac Laboratories, Inc Water Testing .....	35.00	1	Approved 9/29/25 to be paid 10/1/25.		
City of Geneva Frm to Mkt.....	298.46	1	Mid American Energy Util.....	106.51	1			
			Mid American Research Chemical Cust Sup .....	609.34	1			

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Hampton Council Minutes/Claims 9.25.25

**HAMPTON CITY COUNCIL  
REGULAR SESSION MINUTES  
THURSDAY, SEPTEMBER 25, 2025, at 6:00 P.M.**

The Hampton City Council Regular Session Meeting was called to order at the Hampton City Council Chambers by Mayor Steve Birdsall at 6:00 p.m. Council members in attendance were James Davies, Jerre Grefe, Bill Holmstrom, Barry Lamos, and Patrick Palmer. Kristin Roode participated via ZOOM. Also present were City Manager Ron Dunt and Police Chief Mark Morrison and Public Works Director Doug Tarr. Mayor Birdsall invited those present to join in the Pledge of Allegiance to the U.S. flag.

Mayor Birdsall called for a motion to **approve the agenda**. Motion by Davies, second by Lamos to approve the agenda. Motion approved unanimously.

The Mayor read the **City Leadership Statement**.

**Council Workshop Report and Proclamation** : The Mayor presented the Council Workshop Report from September 22, 2025. Mayor Birdsall made a Mayoral Proclamation for 2025 Healthiest State Annual Walk Day.

**Public Comment** : Amanda Gifford voiced her support for allowing chickens in the City of Hampton.

**Public Hearing:** None.

**Old Business:** None.

**New Business** : Consider **approval of Water Treatment Improvements Pay Estimate No. 9 for Henkel Construction** in the amount of \$1,995.00 . Ron Dunt provided the details. Motion by Lamos, second by Davies to approve Pay Estimate No. 9. Motion approved unanimously.

Consider **revisions to Image of Pride brochure** . The council discussed the brochure option presented by Grefe and City Hall Staff. Motion by Palmer, second by Holmstrom to approve the Image of Pride brochure presented by Grefe. Motion approved unanimously.

**Approval of claims** . Motion by Davies, second by Holmstrom to approve the **claims as submitted by Staff** in the amount of \$186,211.71. Motion approved unanimously.

**Consideration of Approval and Adoption of the Ordinances/Resolutions:**

The Council considered **Resolution 2025-21: A RESOLUTION AUTHORIZING AND IMPLEMENTING A MORATORIUM ON HAMPTON MUNICIPAL CODE CHAPTER 57.02, LICENSE FEES FOR 12 (TWELVE) MONTHS**. Motion by Grefe, second by Lamos to approve Resolution 2025-21. Roll Call Vote: Ayes: Palmer, Grefe, Lamos, Holmstrom, Roode and Davies. Nays: None. Resolution approved.

The Council considered **Resolution 2025-22: A RESOLUTION ESTABLISHING 28E AGREEMENT BETWEEN THE CITY OF HAMPTON AND FRANKLIN COUNTY IOWA FOR PURPOSE OF CONSTRUCTION AND MAINTAINING A JOINT BRUSH BURN SITE**. Motion by Holmstrom, second by Palmer to approve Resolution 2025-22. Roll Call Vote: Ayes: Holmstrom, Davies, Palmer, Grefe, Roode and Lamos. Nays: None. Resolution approved.

The Council considered the **first reading of Ordinance 407: AN ORDINANCE AMENDING SECTION 69.08 OF THE HAMPTON MUNICIPAL CODE BY ADDING SUBSECTIONS THERETO DESIGNATING ADDI-**

**TIONAL NO PARKING ZONES. (First Reading)** . Motion by Palmer, second by Davies to approve the First Reading of Ordinance 407. Roll Call Vote: Ayes: Palmer, Roode, Holmstrom, Davies, Grefe and Lamos. Nays: None.

**Consent Agenda: Mayor Birdsall presented the consent agenda**. Motion by Grefe, second by Palmer to approve the Consent Agenda and the following items: approve previous minutes as drafted from Thursday, September 11, 2025 Regular Session; schedule the next Regular Session for Thursday, October 9, 2025, at 6:00 p.m. at the Hampton City Council Chambers. (October workshop will be held on October 7 th at 6:00 p.m. instead of the 6 th .)

**Staff Reports** given by Police Chief Morrison, Public Works Director Tarr, and City Manager Dunt.

**Council Reports** given by Davies, Lamos, Palmer, and Grefe

**Mayor's Report** given by Mayor Birdsall.

**Motion to adjourn** by Lamos, second by Davies at 6:52 pm. Motion approved unanimously.

Attest:  
Ron Dunt, City Manager  
Mayor Steve Birdsall

CITY OF HAMPTON FINANCIAL REPORT CLAIMS FOR APPROVAL	
VENDOR DESCRIPTION .....	AMOUNT
ABBAS, ILENE SHELTER DEP .....	\$100.00
AGSOURCE LABORATORIES LAB TESTING .....	\$92.25
BAKER, ASHLEY SHELTER DEPOSIT .....	\$100.00
BIRDSALL, STEVE REIMBURSE .....	\$137.20
BOUND TO STAY BOUND BOOKS.....	\$312.82
BUTCH GRUELKE AUTO BODY REPAIR .....	\$543.28
CADY & ROSENBERG ATTY FEES .....	\$500.00
CALLES, SUSANA SHELTER DEP .....	\$100.00
CARTER, KATHY SHELTER DEP .....	\$100.00
CASTLE DICK & KELCH LIABILITY INS .....	\$4,042.00
CENTRAL IOWA DISTRIBUTING SUPPLY .....	\$216.00
CENTURYLINK01 PHONE .....	\$43.89
CONSOLIDATED ENERGY CO FUEL .....	\$1,236.40
CTI READY MIX CONCRETE .....	\$1,055.00
CULLIGAN WATER LIBRARY MAINT.....	\$40.00
D&L SANITATION INC GARBAGE.....	\$570.60
DEANO'S ROAD DUST CONTROL MISC CONTRACT .....	\$231.00
DECORAH PUBLIC LIBRARY LOST BOOK.....	\$10.99
DEMCO SUPPLY .....	\$194.42
DIAMOND MAPS INC CAPITAL EQUIP .....	\$768.00
E&E REPAIR SUPPLY .....	\$28.49
EFTPS FED WH FED/FICA TAX .....	\$16,922.66
FAREWAY STORES INC SUPPLY.....	\$53.46
FRANKLIN REC UTILITIES .....	\$498.92
GIDDINGS SIGNS LIBRARY SIGN .....	\$3,132.50
GIT-N-GO CONVENIENCE STOR FUEL .....	\$2,021.94
GOLDEN VALLEY HARDSCAPES EQUIP .....	\$4,941.00

GOT YOU COVERED LIBRARY PR .....	\$50.28
HAMPTON SR CITIZEN CTR FUNDING .....	\$4,000.00
HAMPTON VETERINARY CENTER POUND FEES.....	\$510.00
HAND CLEANING SERVICE INC CLEANUP .....	\$787.61
HARRIMAN-NIELSEN FEST LIBRARY BOOTH.....	\$15.00
HAWKINS, INC. LAB TESTING .....	\$50.00
HEWETT WHOLESALE CONCESSIONS .....	\$602.49
INGRAM LIBRARY SERVICES BOOKS .....	\$558.18
IOWA CELL PHONE REPAIR LIBRARY REPAIR .....	\$150.00
IPERS IPERS PROTECTN .....	\$19,399.94
KNIPFEL, SUZY REIMBURSEMENT .....	\$46.80
KWIK TRIP INC/KWIK STAR FUEL .....	\$518.67
LEAF MAINT .....	\$183.96
MAINSTAY SYSTEMS INC MAINT .....	\$1,210.00
MCDOWELL & SONS CONSTRUCT DUMPSTERS .....	\$2,409.80
MCKINNEY, BEN MOWING .....	\$295.00
MIDAMERICAN ENERGY CO ELECTRIC.....	\$262.80
MUSTARD SEED, THE BOOKS .....	\$353.52
NAPA AUTO PARTS SUPPLY .....	\$2,260.66
PETERS, TRAVIS MOWING .....	\$320.00
PRINCIPAL LIFE INSURANCE LIFE INSURANCE .....	\$260.52
PUBLIC FINANCIAL MGMT INC PROF FEES .....	\$7,150.50
REMINDER PRINTING CO LIBRARY INVITES .....	\$170.89
RIVER CITY FENCE FENCE .....	\$8,022.71
ROBERTSON, NATHAN REIMBURSEMENT .....	\$63.04
ROCKWELL COOP TELEPHONE PHONE .....	\$148.41
RON'S ROOFING LIBRARY ROOF .....	\$19,700.00
SCHUMANN AVIATION CONTRACT FEES .....	\$3,168.67
STATE WH STATE TAX .....	\$3,291.78
STOCKDALE LAW, PLC ATTY FEES .....	\$250.00
TERRACON CONSULTANTS INC PROF FEES .....	\$2,465.00
TONY'S CONCRETE LLC STEPS.....	\$6,200.00
UNUMPROVIDENT CORPORATION DISABILITY INSURANCE .....	\$929.64
VICKERMAN COMPANY XMAS DECOR .....	\$8,047.50
VISA SUPPLY .....	\$1,793.29
PAYROLL CHECKS TOTAL PAYROLL CHECKS.....	\$52,572.23
CLAIMS TOTAL .....	\$186,211.71

CLAIMS BY FUND:	
GENERAL FUND .....	\$90,657.64
GENERAL - LOST/POOL FUND .....	\$1,434.54
LIBRARY FUND .....	\$18,204.27
ROAD USE TAX FUND .....	\$21,271.77
EMPLOYEE BENEFITS FUND .....	\$624.76
55% LOST RESERVE FUND .....	\$8,022.71
CAPITAL PROJECT - RICKS FUND .....	\$9,615.50
WATER OPERATING FUND .....	\$14,492.96
SEWER FUND .....	\$21,205.55
SOLID WASTE FUND .....	\$682.01
CLAIMS TOTAL .....	\$186,211.71

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