

Hampton Council Meeting/Claims 12.11.25

CITY COUNCIL REGULAR SESSION MINUTES

MONDAY, DECEMBER 11, 2025, at 6:00 P.M.

The Hampton City Council Regular Session Meeting was called to order at the Hampton City Council Chambers by Mayor Birdsall at 6:00 p.m. Council members in attendance were James Davies, Jerre Grefe, Bill Holmstrom, Patrick Palmer and Kristin Roode. Barry Lamos was absent. Also present were City Manager Ron Dunt, Police Chief Mark Morrison and Public Works Director Doug Tarr. Mayor Birdsall invited those present to join in the Pledge of Allegiance to the U.S. flag.

Mayor Birdsall called for a motion to **approve the agenda**. Motion by Davies, second by Holmstrom to approve the agenda. Motion approved unanimously.

Mayor Birdsall read the **City Leadership Statement**.

Council Workshop Report: The Mayor presented the Council Workshop Report from Monday, December 8, 2025.

Public Comment: None.

Public Hearing: None.

Old Business: None.

New Business: Consider awarding the **December 2025 Image of Pride to Dave & Pat Sackville** for property located at 21 Shar Denn Drive. Motion by Grefe, second by Davies to award the December 2025 Image of Pride to Dave & Pat Sackville. Motion approved unanimously.

Mayor Birdsall **appointed Jim Davies as Mayor Pro Tem** for 2026-2027.

Council considered council appointments. Motion by Palmer, second by Grefe to **appoint for 2026-2027 City Treasurer – Ron Dunt and City Attorney – Megan Rosenberg**. Motion approved unanimously.

Motion by Davies, second by Holmstrom to appoint **Official Newspaper for 2026 – Hampton Chronicle and North Iowa Landfill Board Representative for 2026 – Russell Morgan**. Motion approved unanimously.

Motion by Grefe, second by Roode to **reappoint Patrick Sietsema to a 5-year term on Board of Adjustment expiring 12/31/2030, Don Warneke reappointment to a 5-year term on the Planning & Zoning Commission expiring 12/31/2030, Brian Stevens reappointment to a 3-year term on the Hampton Historic Preservation Commission expiring 12/31/2028, Michelle Schaefer reappointment to a 3-year term on the Hampton Historic Preservation Commission expiring 12/31/2028, Mel Brown reappointment to a 5-year term on the Hampton Tree Board expiring 12/31/2030, Lori Poulos reappointment to a 5-year term on the Hampton Tree Board expiring 12/31/2030**. Motion approved unanimously.

Council **acknowledged the Teamsters Local 238 Public Works Revocation of Certification and move all public works employees policy and benefits provisions to the City of Hampton Employee Handbook effective December 11, 2025**. Motion by Palmer, second by Grefe to Acknowledge the Teamsters Local 238 Public Works Revocation of Certification and move all public works employees policy and benefits provisions to the City of Hampton Employee Handbook effective December 11, 2025. Motion approved unanimously.

Approval of claims. Motion by Palmer, second by Roode to approve the claims as submitted by Staff in the amount of \$242,873.66. Motion approved unanimously.

Consideration of Approval and Adoption of the Ordinances/Resolutions: Ordinance 408: AN ORDINANCE AMENDING SECTION 69.08 OF THE HAMPTON MUNICIPAL CODE BY ADDING SUBSECTIONS THERE-

TO DESIGNATING AN ADDITIONAL NO PARKING ZONE. (Third and Final Reading). Motion by Holmstrom, second by Grefe to approve the Third and Final Reading of Ordinance 408. Roll Call Votes: Ayes: Holmstrom, Roode, Davies, Grefe and Palmer. Absent: Lamos. Ordinance 408 approved and adopted, effective upon publication.

Ordinance 409: AN ORDINANCE AMENDING SECTION 69.08 OF THE HAMPTON MUNICIPAL CODE BY ADDING SUBSECTIONS THERETO DESIGNATING AN ADDITIONAL NO PARKING SPACE. (first reading). Motion by Palmer, second by Grefe to approve the first reading of Ordinance 409. Roll Call Votes: Ayes: Grefe, Palmer, Roode, Holmstrom, and Davies. Absent: Lamos. First reading of Ordinance 409 passed.

Consent Agenda: Mayor Birdsall presented the consent agenda. Motion by Grefe, second by Roode to approve the Consent Agenda and the following items: approve previous minutes as drafted from Monday, November 24, 2025 Regular Session; schedule the next Regular Session for Monday, December 22, 2025, at 6:00 p.m. at the Hampton City Council Chambers; approve renewal of alcohol licensing for: Projecto X, 11 2nd Ave NW; approve Ownership Update on Liquor Licensing for: Projecto X, 11 2nd Ave N, Casey's General Store, 719 4th St NE, and Kwik Trip Inc., 300 Central Ave W. Motion approved unanimously.

Staff Reports given by Police Chief Morrison, Public Works Director Tarr, and City Manager Dunt.

Council Reports given by Davies, Holmstrom, Palmer, Grefe, and Roode.

Mayor's Report given by Mayor Birdsall.

Motion to adjourn by Roode, second by Davies at 6:30 pm. Motion approved unanimously.

Attest:

Ron Dunt, City Manager

Mayor Steve Birdsall

CITY OF HAMPTON FINANCIAL REPORT

CLAIMS FOR APPROVAL

VENDOR/DESCRIPTION/	AMOUNT
A&M ELECTRIC INC REPAIR	\$1,003.45
AHLERS & COONEY PC ATTY FEES	\$133.00
AUTO PARTS INC SUPPLY	\$916.70
BRENT'S AG & AUTO REPAIR REPAIR	\$1,009.85
CADY & ROSENBERG ATTY FEES	\$500.00
CANO, MAYRA SHELTER DEP	\$100.00
CENTURYLINK PHONE	\$1,881.62
CONSOLIDATED ENERGY CO FUEL	\$2,265.19
CRUZ, TRISTA SHELTER DEP	\$100.00
DUMONT TELEPHONE COMPANY PHONE	\$80.00
EBS - CITY'S PORTION HEALTH INS	\$29,955.12
EFTPS FED WH FED/FICA TAX	\$14,901.01
EMBLEM ENTERPRISES INC UNIFORMS	\$503.40
FAREWAY STORES INC SUPPLY	\$5.76
FIRST BANK HAMPTON DEBT PAYMENT	\$35,050.97
FRANKLIN GENERAL HOSPITAL LAB TESTING	\$34.00
GALLS LLC UNIFORMS	\$199.87
GLOBAL HYDRAULICS & SUPP SUPPLY	\$90.98
GORDON FLESCH – NASPO SUPPLY	\$205.74
GORDON FLESCH COMPANY SUPPLY	\$26.43

GREATER FRANKLIN COUNTY HOT/MOT TAX	\$3,612.82
HAMPTON HARDWARE SUPPLY	\$591.06
HAMPTON POST OFFICE POSTAGE	\$780.16
HAWKINS, INC. CHEMICALS	\$2,974.85
IA FINANCE AUTHORITY 2015 SEWER CAP LOAN NOTE	\$38,675.97
ION ENVIRONMENTAL Solutio MISC CONTRACT	\$6,950.00
IOWA DEPT OF REVENUE & FI SALES TAX	\$4,809.86
IOWA LAW ENFORCEMENT AC01 TRAINING	\$175.00
IOWA ONE CALL LOCATES	\$62.10
IPERS IPERS- PROTECTN	\$19,047.93
JOHN DEERE FINANCIAL SUPPLY	\$2.11
LANDFILL OF NORTH IA WASTE REMOVAL	\$275.88
LIQUI-GROW OF HAMPTON CHEMICALS	\$23.79
MACQUEEN REPAIR	\$2,528.64
MANURE MOVERS LLC TRUCKING	\$2,375.00
MEDIACOM PHONE	\$236.90
MERRITT COMPUTER SERVICES EQUIPMENT	\$5,286.00
MIDAMERICAN ENERGY CO ELECTRIC	\$12,154.84
MURPHY'S HTG & PLMBG REPAIR	\$12.36
NELSON SEPTIC SERVICES LL WASTE REMOVAL	\$670.00
ODP BUSINESS SOLUTIONS SUPPLY	\$33.47
OVERHD DOOR CO OF MASON C REPAIR	\$427.00
PIPER, LAURA SHELTER DEP	\$100.00
PLENDL, MARIEA SHELTER DEP	\$100.00
PRINCIPAL LIFE INSURANCE LIFE INSURANCE	\$161.90
PRO EDGE BUILDING Solutio SUPPLY	\$659.07
RADAR ROAD TEC SUPPLY	\$40.00
ROCKWELL COOP TELEPHONE PHONE	\$149.85
SHIELD PEST CONTROL LLC PROF FEE	\$113.00
STATE WH STATE TAX	\$3,087.90
STOCKDALE LAW, PLC ATTY FEES	\$250.00
UNITYPOINT CLINIC OCCUP M TESTING	\$42.00
US CELLULAR PHONE	\$92.88
VERIZON PHONE	\$237.00
WM TEL - WOOLSTOCK MUTUAL PHONE	\$50.00
PAYROLL CHECKS TOTAL PAYROLL CHECKS	\$47,121.13
CLAIMS TOTAL	\$242,873.66

CLAIMS BY FUND:

GENERAL FUND	\$59,814.68
GENERAL - LOST/POOL FUND	\$970.16
LIBRARY FUND	\$7,643.58
ROAD USE TAX FUND	\$21,841.59
EMPLOYEE BENEFITS FUND	\$22,037.60
GENERAL OBLIGATION FUND	\$35,050.97
CAPITAL PROJECT - RICKS FUND	\$573.67
WATER OPERATING FUND	\$29,656.49
SINKING FUND - WATER FUND	\$17,332.87
SEWER FUND	\$25,891.10
SINKING FUND - SEWER FUND	\$21,343.10
SOLID WASTE FUND	\$717.85
CLAIMS TOTAL	\$242,873.66

Published in the Hampton Chronicle on December 17, 2025

Franklin Co. BOS Proceedings 12.15.2025

PROCEEDINGS OF THE FRANKLIN COUNTY BOARD OF SUPERVISORS

December 15th, 2025

A recording of the meeting can be found at www.youtube.com/@FranklinCountyBoardofSupervisors

The Board of Supervisors met at 8:30AM on Monday, December 15th, 2025, at the Franklin County Courthouse for a regular session with Board members Lukensmeyer, McVicker, and Vanness present.

Motion by Lukensmeyer, seconded by McVicker to approve the agenda as presented. All ayes. Motion carried.

Motion by McVicker, seconded by Lukensmeyer to approve the regular minutes from 12/8/2025. All ayes. Motion carried.

Board Committee Updates & Public Comment: McVicker attended Central Iowa Juvenile Detention.

Jay Waddingham, Secondary Roads Engineer, met with the Supervisors to provide them an update on his department.

Motion by McVicker, seconded by Lukensmeyer to open the public hearing pertaining to FY2026 Budget Amendment. All ayes. Motion carried. There was no public present, and no comment had been received prior. The Auditor reviewed the amendment for the Supervisors. Motion by Lukensmeyer, seconded by McVicker to close the public hearing at 9:18AM. All ayes. Motion carried.

Motion by Lukensmeyer, seconded by McVicker to approve a resolution approving an amendment to FY2026 Franklin County Budget. The resolution reads in full:

RESOLUTION #2025-75

Amendment to Fiscal Year 2025/2026 Franklin County Budget

WHEREAS the 2025/2026 Franklin County Budget was originally published in official County newspapers (Hampton Chronicle) on April 2nd, 2025. **WHEREAS** Resolution #2025-20 adopted the Fiscal Year 2025/2026 Franklin County Budget. **WHEREAS** the Franklin County Board of Supervisors does approve the following changes in the 2025/2026 Franklin County Budget as they were last amended on 10/6/2025: **WHEREAS** increases in expenditures are:

County Environment & Ed \$100,000.00 Land Acquisition by Conservation Administration \$855,750.00 Courthouse Tuckpointing & Electrical Upgrade, Solutions

Server Upgrade, BOS Legal Fees

Total \$955,750.00

WHEREAS increases in revenues are:

Intergovernmental \$15,000.00 EOR & Fiscal Agent Fees from CICS Miscellaneous \$1,000.00 ICAP Grant Received

Total \$16,000.00

THEREFORE, said Amendment was approved with the increase in expenditures and revenues mentioned above and the corresponding appropriations as attached to this resolution.

Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

The Supervisors recessed at 9:30 for a Drainage meeting. They reconvened at 9:50AM. Drainage minutes may be obtained from the Auditor's office or on the County website.

A Department meeting was held at 10:00AM. Minutes may be obtained from the Auditor's office.

Ryan Peterson, Facilities Director, approached the Supervisors requesting they consider compensation time for the facilities Operations position.

After discussion, the Supervisors asked the Human Resource Director to draft the amendment to the policy to include the Facilities Operations position.

No representative from Summit Pork I, LLP was present, so no action was taken.

Motion by Lukensmeyer, seconded by McVicker to approve the appointment of Laurie DeGroot to the Board of Health with a term ending 12/31/2028. All ayes. Motion carried.

Motion by Lukensmeyer, seconded by McVicker to approve the appointment of Tanner Miller to the Conservation Board with a term ending 12/31/2030. All ayes. Motion carried.

Motion by McVicker, seconded by Lukensmeyer to approve a resolution authorizing the destruction of Election records. The resolution reads in full:

RESOLUTION 2025-74

RESOLUTION TO AUTHORIZE DESTRUCTION OF ELECTION RECORDS IN THE COUNTY AUDITOR'S OFFICE

WHEREAS Section 331.323(2)(d) of the Code of Iowa states the Board of Supervisors may authorize a county officer to destroy records that are not required to be kept as permanent records, and:

WHEREAS, the County Auditor's Office has identified records appropriately for destruction and has inventoried said records as follows:

- CAL Special Election Materials – 9/30/2025 – Unvoted Ballots
- City-School Election Materials – 11/4/2025 – Unvoted Ballots

THEREFORE, BE IT RESOLVED by the Franklin County Board of Supervisors that the County Auditor be authorized to destroy said records in an appropriate and secure manner.

Roll call vote was as follows, Ayes: Lukensmeyer, McVicker, Vanness; Nays: None. Motion carried and resolution duly adopted.

Motion by McVicker, seconded by Lukensmeyer to approve the GASB 75 OPEB Service Agreement with HUB.

All ayes. Motion carried.

Chairman Vanness adjourned the meeting at 10:36AM until Monday, December 22nd, 2025, at 8:30AM at the Franklin County Courthouse for a regular session.

ATTEST:

Chris Vanness, Chairman

Katy A. Flint, Auditor & Clerk to the Board

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Diana L. Kelleher Estate

THE IOWA DISTRICT COURT FOR Franklin COUNTY IN THE MATTER OF the Estate of Diana L. Kelleher, DECEASED CASE NO. ESPR502080 NOTICE OF PROOF OF WILL WITHOUT ADMINISTRATION

To All Persons Interested in the Estate of Diana L. Kelleher, Deceased, who died on or about on November 19, 2025:

You are hereby notified that on December 15, 2025, the last will and testament of Diana L. Kelleher, deceased, bearing date of March 28, 2017, was admitted to probate in the above-named court and there will be no present administration of the estate. Any action to set aside the will must be brought in the district court of the county within the later to occur of four months from the date of the second publication of this notice or one month from the date of mailing of this notice to all heirs of the decedent and devisees under the will whose identities are reasonably ascertainable, or thereafter be forever barred.

Dated on December 15, 2025.

William C. Wiseman, Proponent

Attorney for estate:

John P. Lander, ICIS#: AT0004583
214 North Adams
P.O. Box 679

Mason City, IA 50402-0679

jplander@iabar.org

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