

# PUBLIC NOTICE

## CAL Community School District

**OFFICIAL PROCEEDINGS  
CAL BOARD OF EDUCATION  
UNAPPROVED MINUTES  
DECEMBER 18, 2019**

Annual & Final Meeting of the Retiring Board

The CAL Board of Education met for its Annual and Final Meeting of the Retiring Board on Dec. 18, 2019, in the CAL Media Center. President Mitch Vanness called the meeting to order at 6 p.m. Mitch Vanness, Rob Peil, Beth Podolan, Cathy Carlson and Jacob McNutt, Board members, were present. Also present were Superintendent Todd Lettow, Principal Abby Meyer, Business Manager Lisa Lewis and Secretary Amanda Heiden.

Motion was made to approve the agenda as presented. Motion by McNutt, seconded by Carlson. All ayes.

The board recognized Steve Schulz NIACC President, Greg Forbes of the Hampton Chronicle and Sheena Pluff as visitors. Steve Schulz gave a presentation on NIACC's bond referendum. Sheena Pluff asked the board to consider allowing her children to open enroll to Belmond-Klemme District even though it is past the deadline.

The consent agenda was approved as presented. Minutes of the Nov. 11, 2019, joint meeting with Hampton-Dumont and regular meeting were approved. The summary listing of bills was approved. Monthly financial reports were reviewed. The staffing update was reviewed but there were no contracts or resignations. Two open enrollment applications out of the district to Hampton-Dumont were approved. Motion by Podolan, seconded by Peil. All ayes.

There were no items removed from the consent agenda.

The board reviewed a letter from Franklin REC in regards to a nominating committee member and Abby Meyer talked about the CAL Buddy Bench Campaign launched by the second and sixth graders.

Reports  
Lisa Lewis presented the Annual Secretary and Treasurer's reports. Motion was made to approve the reports. Motion by Peil, seconded by McNutt. All ayes.

The board reviewed the facilities and maintenance report as submitted.

The board reviewed the transportation reports submitted.

The board reviewed the curriculum report submitted.

Principal Abby Meyer reported on the things happening in the school including CAL Over 60s dinner, overview of how Collective Problem Solving has been going, and the "Farm Helpers" sign-up for students.

Mr. Lettow talked about some training he has attended to help the district negotiate with the changes that have occurred in Chapter 20.

Mr. Lettow let the board know that Belmond-Klemme is considering starting their own soccer program. The district will let him know after their January board meeting.

Heiden went over the results of the election. Motion was made to approve the results. Motion by Podolan, seconded by McNutt. All ayes.

Motion was made to adjourn the Annual and Final Meeting of the Retiring Board. The meeting was adjourned at 6:52 p.m. Motion by Peil, seconded by Podolan. All ayes. Rob Peil left the meeting.

Organizational Meeting of the New Board

Amanda Heiden, acting as Board Secretary, called the Organizational Meeting to order at 6:53 p.m.

Heiden gave the oath of office to Molly Johansen, newly elected Board Member and to Cathy Carlson, re-elected Board Member. Johansen joined the meeting.

Heiden asked for nominations for Board President. Podolan nominated Vanness, seconded by Carlson. McNutt called for nominations to cease. Paper ballot vote was taken and Heiden read the votes aloud. Vanness abstained from voting; McNutt voted for Vanness; Carlson voted for Vanness; Podolan voted for Vanness; and Johansen voted for Vanness. Vanness was elected as President.

Heiden gave the oath of office to Vanness, the newly elected Board President who began presiding over the meeting.

Vanness called for nominations of Vice President. McNutt nominated Carlson, seconded by Podolan. McNutt called for nominations to cease, seconded by Johansen. Paper ballot vote was taken and President Vanness read the votes aloud. Vanness voted for Carlson; McNutt voted for Carlson; Carlson abstained from voting; Podolan voted for Carlson; and Johansen voted for Carlson. Carlson was elected as Vice President.

President Vanness gave the oath of office to Vice President Carlson.

Motion was made to designate The Hampton Chronicle as the District's official newspaper. Motion by Carlson, seconded by Podolan. All ayes.

The Board set the meeting day, time and location as the second Monday of the month at 6 p.m. in the District Media Center.

Motion was made to set the following committee representatives. Motion by McNutt, seconded by Carlson. All ayes

1. Employee Relations: Mitch Vanness and Cathy Carlson
2. Curriculum and Instruction - Molly Johansen, Chair and Beth Podolan
3. Transportation and Food Service - Mitch Vanness, Chair and Jacob McNutt
4. Physical Plant and Equipment - Mitch Vanness, Chair and Jacob McNutt
5. CTE Advisory Committee - Mitch Vanness and Cathy Carlson
6. Cub Cadet Day Care - Jacob McNutt and Molly Johansen
7. CAL Education Foundation - Molly Johansen
8. Calendar Committee: Beth Podolan and Mitch Vanness
9. Marketing Committee - Cathy Carlson, Chair and Beth Podolan
10. IASB Network and Delegate Assembly Representative- Cathy Carlson, Chair and Mitch Vanness
11. Franklin County Conference Board - Mitch Vanness, Chair and Beth Podolan
12. Franklin County Assessor's Board - Mitch Vanness, Chair and Beth Podolan
13. Comprehensive School Improvement and Advisory Committee - Cathy Carlson, Chair and Molly Johansen

**New Business**

Motion was made to approve the SBRC application for Increasing Enrollment, Open Enrollment Out and LEP Instruction Beyond Five Years in the amount of \$59,083.20 was approved. Motion by Carlson, seconded by Podolan. All ayes. The board called for bus bids.

Motion was made to approve the termination of the lease on the Alexander Baseball Property. Motion by Podolan, seconded by Carlson. All ayes.

Motion was made to approve the Iowa State University Cooperative Student Teaching/Practicum Agreement as presented. Motion by Carlson, seconded by McNutt. All ayes.

Motion was made to approve the Frontier Contract Renewal. Motion by Podolan Motion by Johansen. All ayes.

Motion was made to approve a \$1,000 early resignation incentive to employees if they inform the district of their intent to resign by Feb. 1, 2019, and a \$500 early resignation incentive if they miss the Feb. 1 deadline, but still inform the district of their intent to resign by March 1, 2019. Motion by McNutt, seconded by Carlson. All ayes.

**Discussion Items**

Mr. Lettow let the board know the projects the district will be considering for the summer which include the Heating and Cooling System in the Upper Elementary Wing and addressing the Cold Hallway.

Mr. Lettow let the board know that a PA system is being added to the hallways so that announcements can be heard outside of the classrooms which is part of the safety plan.

Heiden discussed some possible training opportunities for new board members.

Mr. Lettow talked about possibly having the board do a little work on setting some board goals.

Discussion was held on the need to have a budget workshop in the upcoming months prior to the budget being due.

Motion was made to approve the quotes from Adams Concrete for work on the Safe Room and fixing the Auditorium door. Motion by Carlson, seconded by Podolan. All ayes.

The next regular meeting will be Jan. 13, 2020 at 6 p.m. in the Media Center.

Motion was made to adjourn the organizational meeting. The meeting was adjourned at 7:52 p.m. Motion by Carlson, seconded by Podolan. All ayes.

**ATTEST:**

Mitch Vanness, President  
Amanda Heiden, Secretary  
**CAL CSD DECEMBER 2019 CLAIMS FOR BOARD APPROVAL GENERAL/ MANAGEMENT/SAVE/ PPEL FUNDS**

Adams Concrete And Construction Corp, Main Entrance Concrete Repair .....	3,669.17
Aflac, Insurance.....	45.50
Agvantage FS, Inc, Propane .....	151.42
All Star Pest Control, Pest Control.....	
.....	40.00
Asset Genie Inc, LCD Panel.....	46.45
Auca Chicago Lockbox, Laundry Service .....	996.45
Auto Parts, Inc, Supplies .....	92.42
Barker, Heath, Lawn Care .....	306.00
CAL Hot Lunch Fund, Reimbursement ..	
.....	77.30
Carolina Biological Supply Company, Living Materials .....	63.44
Centerpoint Energy Services Inc, Natural Gas .....	172.90
Central Iowa Distributing, Inc, Vacuum ..	
.....	494.25
Central Rivers AEA, Online Pd/Supplies ..	
.....	560.95
Centurylink QCC, Telephone Service.....	
.....	94.29
Chemsearch, Water Treatment ...	678.50
City Of Latimer, Water/Garbage ..	174.86
Colman, Christina, CPR Class .....	280.00
Consolidated Energy Co., Fuel.....	
.....	2,780.65
Culver Hahn Electric Supply, Programmable System.....	228.56
De Lage Landen Financial Services Inc, Copier Lease .....	556.50
Decker Equipment, Maint. Cart .....	58.45
Demco, Bookmarks/Labels .....	86.43
Fareway Stores, Inc., Meal Supplies.....	
.....	67.00
Follett School Solutions, Books ..	286.86
Franklin Rural Electric Coop., Electric ..	
.....	2,684.21
Frontier Communications, Telephone.....	
.....	282.04
Grant Wood AEA 10, Conference Registration.....	600.00
Hampton Hardware, Supplies .....	59.49
Hampton Vet Center, Vet Call.....	40.50
H-D CSD, Meal Rebursement .....	12.63
Heidisongs, Jumpin Numbers .....	28.99
ISEBA, Medical/Dental Insurance.....	
.....	1,677.84
Kapco, Book Room Supplies.....	265.27
Lane, Steven, Fuel.....	50.00
Laser Resources Inc, Printing Overages ..	
.....	178.27
Medical Enterprises, Inc, Annual Fee.....	
.....	330.00
Mid-America Publishing Corp., Publication .....	106.27
Midwest Alarm Services, Fire Alarm Monitoring.....	321.30
Olive Avenue Feed, LLC, Feed .....	27.00
Plagge, Val, Social Media.....	6,000.00
Scholastic Inc, Subscription .....	64.52
School Bus Sales Company, Heater Hose .....	15.04
Sheffield Pottery, Clay .....	54.00
US Cellular, Cellphone Service.....	131.76
Visa, Supplies/Meal.....	490.13
<b>TOTAL.....</b>	<b>\$25,427.61</b>
<b>CHILD NUTRITION</b>	
Anderson Erickson Dairy Co., Milk .....	1,142.57
Blue Ribbon Maintenance Suppl., Aprons .....	79.15
Earthgrains Baking Co's Inc., Bread .....	
.....	238.07
Fareway Stores, Inc., Food.....	13.41
Keck Foods, Commodities.....	264.21
Martin Brothers Dist. Co., Inc, Food/Supplies .....	4,801.68
<b>TOTAL.....</b>	<b>\$6,539.09</b>